

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, August 21, 2023, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Dr. Averri LeMalle, Lead Pastor, Champion Forest Jersey Village

C. PRESENTATIONS

1. None

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

E. FISCAL 2023-2024 MUNICIPAL BUDGET AND TAX RATE ITEMS

1. Discuss and take appropriate action concerning any final changes to the proposed 2023-2024 Municipal Budget. *Isabel Kato, Finance Director*
2. Consider Ordinance No. 2023-17, adopting the City of Jersey Village municipal budget for fiscal year 2023-2024. *Isabel Kato, Finance Director*
3. Conduct a separate vote to ratify the property tax increase reflected in the 2023-2024 budget adopted on August 21, 2023. *Isabel Kato, Finance Director*
4. Conduct Public Hearing on proposed tax rate increase. *Bobby Warren, Mayor*
5. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2023. *Bobby Warren, Mayor*

6. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2023. *Bobby Warren, Mayor*
7. Consider Ordinance No. 2023-18, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2023. *Bobby Warren, Mayor*

F. CITY MANAGER’S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – June 2023, General Fund Budget Projections as of July 2023, and Utility Fund Budget Projections – July 2023
2. Fire Departmental Report and Communication Division’s Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Work Session Agenda held on July 14, 2023, the Regular Session Meeting held on July 17, 2023, and the Special Session held on July 20, 2023, and July 24, 2023. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2023-38, designating the Harris County Tax Assessor-Collector’s Office to calculate the no-new-revenue tax rate and the voter approval tax rate in accordance with the Texas Tax Code. *Isabel Kato, Finance Director*
3. Consider Resolution 2023-39, adopting a policy permitting consideration of applications for depository services from banks, credit unions, or savings associations that are not doing business within the city. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2023-40, receiving the 2023 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code. *Isabel Kato, Finance Director*
5. Consider Ordinance 2023-19, adopting the utility rate study and rate calculation methods; amending the code of ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, by amending certain articles and sections of Chapter 70 to provide for amendments to water and wastewater rate schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Austin Bless, City Manager*

6. Consider Ordinance 2023-20, amending Chapter 66, Article II, Section 66-41 of the Code of Ordinances of the City of Jersey Village; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Austin Bleess, City Manager*
7. Consider Ordinance No. 2023-23, amending the Capital Replacement Fund Balance for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$10,500 by increasing line item 07-73-6573 (Capital Outlay, Computer Equipment) by \$10,500 to replace the City’s current premises-based telephone system with a cloud hosted system; and authorizing the City Manager to enter into a contract with Nextiva, Inc. *Abram Syphrett, Director of Innovation*

H. REGULAR AGENDA

1. Consideration and approval of an Ordinance 2023-21, calling a Bond Election to be held within the City of Jersey Village, Texas; making provisions for the Conduct and the giving of Notice of the Election; and containing other provisions related thereto. *Austin Bleess, City Manager*
2. Discuss and take appropriate action concerning the canvassing of the November 7, 2023, election results. *Lorri Coody, City Secretary*
3. Conduct a public hearing, pursuant to Texas Government Code, Section 854.202(h)(2), for the purpose of receiving oral comments from any interested person(s) concerning the proposal to allow an eligible City of Jersey employee who is a member of the Texas Municipal Retirement System to retire and receive a service retirement benefit if the member has at least 20 years of credited service performed for one or more municipalities that have authorized eligibility. *Bobby Warren, Mayor*
4. Consider Ordinance 2023-22, regarding retirement eligibility for the Texas Municipal Retirement System. *Laura Capps, Human Resource Manager*
5. Consider Resolution No. 2023-41, addressing scheduling conflicts for the Regular Session City Council Meetings to be held in February 2024 and October 2024 in order to accommodate scheduling conflicts with 2024 Harris County election activities. *Lorri Coody, City Secretary*
6. Consider Ordinance 2023-24, amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$105,000 by increasing line item 01-39-6598 (Misc Equipment) \$55,000, increasing line item 01-33-6580 (Building and ground improvement) \$50,000, decreasing line item 01-39-3001 (Salaries) by \$55,000 and decreasing line item 01-33-3001 (Salaries) by \$50,000 to cover for the purchase of robotic mowers and to upgrade the employee gym located at the fire department; and authorizing the City Manager to purchase the equipment. *Robert Basford, Assistant City Manager*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;

- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property and 551.071 – Consultations with Attorney.

K. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

L. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 17, 2023 at 1:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRMC, City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."